2756 5361 Employee Accounts Payable About the job  
  
This position as an Accounts Payable Clerk is to be filled directly. Our customer is active throughout Germany as a training provider for service companies and offers many other benefits in addition to family-friendly working hours.  
  
Would you like to find out more? Then let us get to know you.  
  
requirement profile  
  
- Completed commercial vocational training or further training in financial accounting  
- Well-founded professional experience in the field of finance and accounting with knowledge of the processing of business evaluations  
- Fluent written and spoken German  
- Confident handling of MS Office, knowledge of Navision an advantage  
- Independent and organized way of working as well as analytical thinking skills  
  
area of ​​responsibility  
  
- Allocation, control and posting of incoming invoices  
- Maintenance and reconciliation of accounts payable  
- Recording and initiating outgoing payments  
- Participation in the preparation of business reports and the preparation of quarterly or annual financial statements  
- Management of open items  
- Master data maintenance and general administrative tasks  
  
We offer  
  
- Thanks to individual advice, the area, the working environment and the offers that suit you  
- Entry into your or promotion or change in your (dream) job, e.g. B. as an Accounts Payable employee  
- A regular employment contract, secure wages according to collective agreements and lots of strong additional benefits  
- You can find out more about the advantages and special features on our homepage - and in a personal conversation  
  
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About Us  
  
We find jobs for people and people for jobs. As a traditional and modern family business, we have been in Berlin since 2004 and offer individually tailored solutions in the field of personnel services. Here we have specialized in the temporary employment and personnel placement as well as the certified job placement of specialists and managers from the commercial sector.  
  
What drives us?  
  
Openness, courage and creative drive. We are always on the move, preserve our values ​​and influence the regional labor market as active shapers of the future. The result is just good work.  
  
Welcome!  
  
Have we piqued your interest?  
  
Then we look forward to receiving your comprehensive application including current certificates. This Accounts Payable Associate job is right for you if you are also interested in  
  
Accounts Payable Clerk (m/f/d), Accounts Payable Clerk (m/f/d), Financial Accountant (m/f/d), Finance Manager (m/f/d) or Bookkeeper (m/f/d) are interested.  
  
In your application, please be sure to state the reference number 6461 as well as your salary expectations and the earliest possible starting date.  
  
Please do not bother to apply for several positions that interest you. We are familiar with all our vacancies and offers and therefore always check your documents for suitability with regard to all possible possible applications with our customers based on your qualifications.  
  
contact person  
  
Team Talent Attraction  
T: +493020962523  
aventa Personnel Management GmbH  
Friedrichstrasse 95  
10117 Berlin Financial Accountant Our owner-managed company specializes in the temporary employment and placement of specialists and executives in the areas of office and administration, finance and controlling.  
  
Our customers come from all areas of business, industry and trade. These include national and international groups, large companies and medium-sized companies.  
  
For these customers, we are constantly on the lookout for qualified and committed employees either for temporary employment or for recruitment. Get to know us and see for yourself.  
  
...because staff is a matter of trust! 2023-03-07 15:56:12.128000